

THE FUTURE FOUNDATION SCHOOL

ADMISSION DECLARATION FORM SESSION 2025-26

- We solemnly declare that the information stated in the Admission Form is complete and true to the best of our knowledge and belief. We understand and agree that any misrepresentation, omission of facts or information provided by us, pre and post the Admission process, the admission of our ward would be invalidated and cancelled outright without notice.
- We understand that it is our obligation to disclose any illness (physical or mental) of our ward and the failure of such disclosure would render the admission invalid.
- We further undertake that it is our obligation to disclose if our ward is a child with special needs or is a child with psychosocial disabilities and the failure of such disclosure would render the admission invalid.
- We fully acknowledge that the school takes the highest precaution and care for its students, however in spite of all necessary measures taken by the school authority, in the event of any untoward incident, mishap, accident or injury during the period of our ward's stay in the school, we will not hold the school or any member of the staff wholly or partly responsible and no claims will be made against the School Management in respect of any loss or injury to our ward during the course of any of the activities conducted by the school. We hereby bound ourselves to fully cooperate with the school authorities in this regard, acknowledging the fact that the school authorities would take all steps as an ad-hoc guardian in the event of any untoward incident.
- We will cooperate with the school in a partnership based on mutual trust and faith to attain the common objective that is for effective development of our ward.
- We agree to abide by the Rules and Regulations of the school, being in force, including providing the appropriate indemnities, if required, in respect of any facilities obtained / arranged by the school for any of the activities planned for the children during the tenure of our ward in school.
- Any attempt to undermine the sanctity of the school, where our ward is found to post objectionable content on social networking sites and blogs, may lead to the school requesting us to withdraw our ward from school.
- We assure that we will not indulge in any act which will tarnish the reputation of the school.

- We undertake to make ourselves personally present at the school whenever so requested by the school to ascertain the status of attendance and academic progress of our ward or any other issues connected therewith.
- We acknowledge the financial obligations and we undertake that we can afford to pay all the requisite costs towards the school. We will pay the fees on time to the school under the rules in force which may be framed from time to time.
- We acknowledge that the school reserves the right to revise the fee structure every year, to increase school fees, as required, depending on the changes in the regulatory and economic environment and to be able to bear operational costs.
- We accept that, in the opinion of the Head of the School, if our ward ever fails to accept the discipline of the school and his/her presence in the school is found to be detrimental to the interest of the school or other students and he/she fails to come up to the desired level of his/her class, we will accept any decision taken by the Head of the school without any objection.
- We understand and respect the ethos and discipline of the school and our ward and we need to follow all its rules and regulations without demur.
- We assure that we will never do anything prejudicial to the interest of the school, and accept all decisions of the school authority as final and binding.
- We assure that we have gone through the School Prospectus and are in sync with the school ethos, systems and processes.

The School does not accept any donation in cash or in kind for admission. Should any consideration be demanded, the School Management must promptly be intimated. If anyone is found to have paid any sum of money as consideration for admission to an intermediary, individual or organization, admission will be cancelled at the sole discretion of the School Management.

Accordingly Parents / Guardians / Applicants are requested to note the following: (A) Not to pay any amount by cash, cheque, or kind to anyone for admission. (B) Not to be misled by any false claims for securing admission by paying donation.

Should any article mentioned in this document be violated, the school reserves the right to debar the child from continuing in the school.

Some Important points to note:

I) Separation or demise of a parent:

- In case of separation of parents before admission, the parent who has custody rights must submit all legal documents during admission.
- In case of separation after the ward's admission and during his/her tenure in school, the parent with custody rights has to submit all legal documents pertaining to separation and custody rights. If custody rights are not clearly mentioned in the legal document submitted, an NOC from the other parent has to be submitted.
- Under no circumstances the school authorities would permit visitation of ward within the school premises or disclosure of any information related to the ward to either parent involved in matrimonial or custodial litigation, without a specific order from the competent Court of law directing the school in such regard.
- In case of demise of one or both parents during the ward's tenure in school, the school has to be officially notified. The legal guardian has to submit an affidavit stating his guardianship along with a copy of the death certificate.

II) Fees:

- The school has admission fees, payable at the beginning of Class I and Class XI.
- Further, there are Session Fees payable quarterly during the academic session and Monthly Fees payable by the 10th of every month.
- In general, there is an increase of fees on the gross amount (including all categories of fees as applicable) of within 10 % year on year, for each class, depending on the regulatory and economic environment. For example, if Class II fees in Year X is Y, the following year Class II fees is not likely to exceed 1.1 Y.

III) Payment of Fees:

Fees (other than Security Deposit) once paid, shall NOT be refunded under any circumstances:

A. Mode of Payment

- Online Payment Gateway will be available to parents for online payment of school fees.
- Post 10th of every month, fees can be paid with late fee as applicable.

- Session Fee: Payable in April, July, October and January every year.
- Fees for the month of February and March will be payable within 10th February, 2026.

B. Late Fees:

- If fees are paid within the month but after due date i.e. 10th, late fee of Rs. 500/- will be charged. This will be applicable from 10th of every month. An extra Rs. 500/- has to be paid for every subsequent month.
- Fee defaulting parents are required to clear old dues with late fees before the current month's fees are paid.
- Should fees be due beyond 3 months, the name of the student will be struck off the rolls.

C. Withdrawal and Refund:

- A calendar month's notice is required to be given in writing before a child is withdrawn from school and Transfer Certificate is sought.

For Classes I - X

- If a child is withdrawn at any point before the session ends the fees are to be cleared till the end of the session to obtain a Transfer Certificate.

For Classes XI & XII

- If a child is withdrawn in Term I, the fees for the upcoming month are to be cleared to obtain a Transfer Certificate.
- If a child is withdrawn in Term II, the fees are to be cleared till the end of the session to obtain a Transfer Certificate.

D. Security Deposit:

- Security Deposit will be refunded when the child leaves the school.
- Security deposit will be returned to parent/legal guardian only.

- If either of the parents have expired or parents have separated, then the parent who has the custody rights will be the only person to whom the deposit will be returned.

ABOUT THE SCHOOL

VISION: To evolve and realise a system of integral education and make it a dynamic ideal for society.

MISSION: To provide students with an environment to develop the essential aspects of personality-physical, vital, mental, psychic and spiritual and to inculcate a sense of beauty, cleanliness and discipline in children and society as a whole.

School Ethos:

The school believes that value education and activities nourishing the emotional, social, physical and aesthetic faculties of the students are no less important than academic pursuits.

Parents are expected to subscribe to this line of thought while admitting their wards to school.

School Timings will be notified before the beginning of the new session.

Safety and Security:

- The school aims to build a secure and safe learning environment.

Punctuality and regularity:

- Attendance on the first day after each vacation and last day before each vacation and on the first and the last days of each academic term is a must.
- Parents are requested to refer to the School Calendar while planning their vacations.

Discipline:

- The school strongly believes in strict discipline and parents are requested to cooperate.

Teaching Learning Environment:

- The school presents a varied learning environment at different levels of learning.
- At the initial stages, it is supported through educational resources (given during the course of the session) that include content upload of classroom transactions, customised reading materials, study aids, worksheets, hands-on activities, educational field trip, excursions, TLMs, etc.
- In Classes I to IV 'Theme Teaching' is followed.
- As the journey progresses, text books get added. The whole process seamlessly connects into the Board-level curriculum.

Multi Language Policy:

- Students are introduced to three languages at Class I level.
- English is the medium of instruction.
- In addition there is a Salient and a Tertiary Language. A student has to select any one out of Hindi, Bengali and French as his/her Salient Language.
- The Tertiary Language has to be chosen from Hindi and Bengali, which the child has not already opted for as Salient Language.
- Curricula of Salient and Tertiary languages (Hindi & Bengali) are developed and transacted in a way to suit the requirements of a Second Language curriculum.
- One can decide to pursue either the Salient or Tertiary language as Second Language at ICSE level at the appropriate time (Class IX).
- Bengali is a compulsory (Core) language also introduced in Class I, for those who do not have Bengali as Salient or Tertiary Language.

Co-Scholastic Programme:

- The school encourages holistic growth in students and exposes them to an array of Co-Scholastic activities in collaboration with Sri Aurobindo Institute of Culture.
- These activities aim to bring out the hidden talents, enhance the creative skills, and sharpen the aesthetic sensibilities and / or improve the physical fitness and skills in a 'Sports' activity of the students. These facilities are available against a nominal fee.
- Students are introduced to the Co-Scholastic programme in Class I.

- These are particularly held on Saturdays with some activities also on Sundays and Weekdays.

DECLARATION

We have read, understood and accepted the points contained herein and will abide by them.

We do hereby seek admission of our child to The Future Foundation School, wilfully.

Name of the Child: _____

(Signature of Mother)

(Signature of Father)

Date: _____

Place: _____